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SYSTEM II 90795

WASHINGTON

October 9, 1982

NATIONAL SECURITY DECISION DIRECTIVE NUMBER 60

Declassified/Released on 18/23/9F under provisions of E.O. 12958 by L. Salvetti, National Security Council

F98-515

PREPARATIONS FOR THE 1983 SUMMIT (C)

I have invited the Summit countries to the annual Economic Summit in Spring 1983, in Williamsburg, Virginia. This Directive clarifies the responsibilities of various agencies in preparing for this Summit meeting. (U)

I. Preparations with Other Governments - "Sherpa" Team

On the recommendation of the Secretary of State, I have appointed Allen Wallis, Under Secretary of State for Economic Affairs, to be my Personal Representative for the preparation of policy aspects of the Summit meeting. In addition, I have designated Michael McManus, in the White House, to be my Coordinator for Administration of the Summit meeting. Together with Henry Nau, Senior Staff Member of the National Security Council, and Beryl Sprinkel, Under Secretary for Monetary Affairs in the Department of the Treasury, these individuals will direct the overall preparations for the Summit and act as official hosts for the U.S. in the appropriate preparatory meetings. (U)

II. Preparations within the U.S. Government

The President's Personal Representative will chair an Interdepartmental Group (IG Summit) of the Senior Interdepartmental Group for International Economic Policy (SIG-IEP), consisting of representatives at the Under Secretary level from the Vice President's office, the Departments of Treasury, Defense, Agriculture, Commerce and Energy, Director of Central Intelligence, USTR, NSC and CEA. The IG and SIG will have responsibility for reviewing policy preparations for the Summit, and providing general Cabinet quidance on issues. These groups will also prepare the briefing materials and coordinate U.S. participation in other international meetings where Summit issues will be discussed. The SIG-IEP will coordinate with the Office of Cabinet Affairs and the Domestic Cabinet Councils to discuss Summit issues, as appropriate, in these fora as well. (C)

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In carrying out their direct responsibilities for the Summit, the President's Personal Representative and the Summit Coordinator for Administration will report to a Summit White House Group (SWHG) chaired by William Clark, the Assistant to the President for National Security Affairs, and Michael Deaver, the Deputy Chief of Staff. The Summit White House Group will have primary responsibility for all matters relating to the Summit, and will provide recommendations to me for decisions. These recommendations will be reviewed, as necessary, by the National Security Council expanded to include the agencies represented on the SIG-IEP. (C)

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