



# Department of Defense INSTRUCTION

NUMBER 3325.11

June 26, 2015

Incorporating Change 2, Effective September 24, 2020

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USD(I&S)

SUBJECT: Management of the Joint Reserve Intelligence Program (JRIP)

References: See Enclosure 1

1. PURPOSE. This instruction, in accordance with the authority in DoD Directive (DoDD) 5143.01 (Reference (a)):

a. Reissues and rennumbers DoD Instruction (DoDI) 3305.8 (Reference (b)) to establish policy and assign responsibilities for the JRIP and joint reserve intelligence centers (JRICs).

b. Incorporates and cancels DoDI 3305.07 (Reference (c)).

c. Plans, implements, executes, and integrates the JRIP and associated activities throughout the DoD in accordance with DoDD 5105.21 (Reference (d)), DoDI 3300.05 (Reference (e)), and DoDD 1200.17 (Reference (f)).

2. APPLICABILITY. This instruction applies to:

a. OSD, the Military Departments, including their Reserve Components (RCs) addressed in paragraphs 2b and 2c, the Office of the Chairman of the Joint Chiefs of Staff (CJCS) and the Joint Staff, the Combatant Commands (CCMDs), the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (referred to collectively in this instruction as the "DoD Components").

b. The National Guard Bureau and National Guard intelligence personnel performing operational support pursuant to sections 12301, 12302, 12304 and 12310 of Title 10, United States Code (U.S.C.) (Reference (g)); or in accordance with section 502 of Title 32, U.S.C. (Reference (h)) authority.

c. The Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve, and United States Coast Guard Reserve when the Coast Guard is operating as a Service of the Department of the Navy.

3. POLICY. It is DoD policy that:

a. JRIP promotes and supports RC intelligence mobilization readiness, operational training, and operational support requirements.

b. JRIP integrates, engages, and enables Reserve Military Intelligence (RMI) capabilities in the Total Force to satisfy DoD intelligence requirements.

c. JRIP-associated facilities and information technology (IT) at JRICs or other JRIP-associated locations are shared-use capabilities primarily for RMI training and operational support requirements.

d. JRICs constitute a critical asset for reachback, distributed operations, and continuity of operations (COOP) to support defense intelligence and DoD warfighter requirements across the range of military operations. The use of JRICs is prioritized and deconflicted as needed.

e. JRICs are leveraged for DoD full-time use, COOP requirements, and appropriately-cleared non-DoD interagency partners on a not-to-interfere basis with RMI activities.

f. JRIC capabilities will be incorporated into future service, joint, and allied intelligence architectures, as appropriate.

4. RESPONSIBILITIES. See Enclosure 2.

5. RELEASABILITY. **Cleared for public release.** This instruction is available on the Directives Division Website at <https://www.esd.whs.mil/DD/>.

6. SUMMARY OF CHANGE 2. This administrative change updates the title of the Under Secretary of Defense for Intelligence to the Under Secretary of Defense for Intelligence and Security in accordance with Public Law 116-92 (Reference (i)).

7. EFFECTIVE DATE. This instruction is effective June 26, 2015.

A handwritten signature in black ink, appearing to read "Marcel Lettre". The signature is fluid and cursive, with the first name "Marcel" and the last name "Lettre" clearly distinguishable.

Marcel J. Lettre  
Acting Under Secretary of Defense for  
Intelligence

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ENCLOSURE 1

REFERENCES

- (a) DoD Directive 5143.01, "Under Secretary of Defense for Intelligence and Security (USD(I&S))," October 24, 2014, as amended
- (b) DoD Instruction 3305.8, "Management and Administration of the Joint Reserve Intelligence Program (JRIP)," April 11, 2001, (hereby cancelled)
- (c) DoD Instruction 3305.07, "Joint Reserve Intelligence Program (JRIP)," March 27, 2007, (hereby canceled)
- (d) DoD Directive 5105.21, "Defense Intelligence Agency (DIA)," March 18, 2008
- (e) DoD Instruction 3300.05, "Reserve Component Intelligence Enterprise (RCIE) Management," July 17, 2013, as amended
- (f) DoD Directive 1200.17, "Managing the Reserve Components as an Operational Force," October 29, 2008
- (g) Title 10, United States Code
- (h) Title 32, United States Code
- (i) Public Law 116-92, "National Defense Authorization Act for Fiscal Year 2020," December 20, 2019
- (j) DoD Directive 5205.12, "Military Intelligence Program (MIP)," November 14, 2008, as amended
- (k) DoD Directive 5142.01, "Assistant Secretary of Defense (Legislative Affairs) (ASD(LA))," September 15, 2006
- (l) Executive Order 12333 "United States Intelligence Activities," as amended
- (m) DoD Directive 5240.01, "DoD Intelligence Activities," August 27, 2007, as amended
- (n) Office of the Chairman of the Joint Chiefs of Staff, "DoD Dictionary of Military and Associated Terms," current edition

ENCLOSURE 2

RESPONSIBILITIES

1. UNDER SECRETARY OF DEFENSE FOR INTELLIGENCE AND SECURITY (USD(I&S)). The USD(I&S):

- a. Serves as the principal advisor to the Secretary and Deputy Secretary of Defense on JRIP matters.
- b. Establishes overall policy and provides guidance, strategy, planning, oversight, and resource advocacy.
- c. Guides the integration of RMI efforts pertaining to intelligence mission development, resourcing, tasking, and mission management.
- d. Assesses the effectiveness of JRIP, JRIC operations, and the use of JRICs in support of DoD intelligence and other operational requirements.
- e. Oversees JRIP issues in the Military Intelligence Program (MIP) and National Intelligence Program (NIP), in accordance with DoDD 5205.12 (Reference (j)).
- f. Consults with the Assistant Secretary of Defense for Legislative Affairs as necessary to ensure JRIP policies are in accordance with the DoD legislative program and strategy in accordance with DoDD 5142.01 (Reference (k)).

2. DIRECTOR, DEFENSE INTELLIGENCE AGENCY (DIA). Under the authority, direction, and control of the USD(I&S), in addition to the responsibilities in section 6 of this enclosure, in accordance with Reference (d), and as the JRIP Program Manager (PM), the Director, DIA:

- a. Establishes and sustains a JRIP Program Management Office (PMO) to manage JRIP and JRIP-related planning, implementation, execution, administrative resourcing, integration, financial, and logistical support, and full-time staffing requirements in accordance with Reference (e).
- b. Oversees the daily management of JRICs and JRIP IT.
  - (1) Addresses competing JRIP-associated facility, IT, mission support, and resource requirements.
  - (2) Provides final approval authority on the designation of customer status to those entities requesting access and use of JRICs.

(3) Designates, establishes, supports, and disestablishes JRIC sites with the concurrence of the USD(I&S) and the Service component-hosted JRIC site.

c. Provides JRIP implementing guidance to the DoD Components to ensure RMI programs are coordinated and interoperable with JRIP.

(1) Coordinates inputs from DoD Components to ensure submissions are prioritized and processed through a requirements system as appropriate.

(2) Ensures sub-unified command JRIP requirements are included in CCMD requirement submissions.

d. Administers Defense Intelligence Enterprise requirements processes (e.g., Community Online Intelligence System for End Users and Managers) to engage RMI elements with validated, prioritized operational requirements.

e. Plans, programs, and executes resourcing for JRIP requirements and JRIC support of RMI integration activities throughout the Defense Intelligence Enterprise in response to validated requirements.

(1) Provides input to the USD(I&S) for MIP and NIP JRIP and JRIC requirements for the planning, programming, and budgeting processes.

(2) Prioritizes and executes MIP and NIP funding, and leverages other resourcing.

(3) Coordinates the distribution of prioritized funds for reimbursement to the Services' Reserve and National Guard pay and allowance accounts.

(4) Supports the USD(I&S) in defending JRIP requirements.

f. Resources, maintains, upgrades, expands, and if necessary, removes JRIP associated IT communications, bandwidth, and other intelligence infrastructure installed at sites that are accessible to RMI elements.

(1) Designs, implements, and resources a dynamic Intelligence Community (IC) network and communications architecture responsive to DoD Component JRIP IT requirements.

(2) Maintains common JRIP IT capabilities, infrastructure, and connectivity at JRICs and other JRIP-associated locations.

(3) Integrates JRIP IT systems, platforms, capabilities, connectivity, services and management to common IT standards, as part of the larger defense enterprise.

(4) Coordinates with DoD Components to ensure operating compliance and interoperability with IT systems that are shared with or co-located at JRICs.

(5) Coordinates with JRIC site owners to ensure a mutually supportive site communications and systems plan is developed, agreed to by all parties, accredited, monitored and followed to accommodate JRIP and non-JRIP systems and infrastructure, and their access and use.

g. Coordinates with and advises Service components, CCMDs, combat support agencies (CSAs), and interagency partners on their participation in the JRIP and at JRICs.

h. Provides assistance with securing planning, programming, budgeting, and execution actions.

i. Develops and executes memorandums of agreements (MOAs), memorandums of understanding (MOUs), co-utilization agreements (CUAs) and, as necessary, inter-service support agreements (ISSAs).

(1) Enters into MOAs with the Service components that specify roles, responsibilities, and relationships for participation in JRIP and Service component hosting of designated JRICs or other JRIP-associated capabilities.

(2) Provides implementing guidance and direction for JRIC use and site management.

(3) Oversees and ensures formal authorization of JRIC full-time use, COOP requirements, or non-DoD users specifying a not-to-interfere basis with RMI activities.

j. Coordinates RMI mission requirements with the requisite DoD Components.

k. Keeps the USD(I&S) informed of the overall effectiveness of JRIP in support of congressional inquires

### 3. UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND READINESS

(USD(P&R)). The USD(P&R) coordinates changes in RC personnel-related policies and programs with the USD(I&S) so that critical operational intelligence support missions to JRIP are not impacted or limiting efficiencies throughout the Reserve Component Intelligence Enterprise (RCIE) as part of the Total Force.

### 4. ASSISTANT SECRETARY OF DEFENSE FOR MANPOWER AND RESERVE AFFAIRS.

Under the authority, direction and control of the USD(P&R) and in addition to the responsibilities in section 6 of this enclosure, the Assistant Secretary of Defense for Manpower and Reserve Affairs reviews, evaluates, and maintains oversight of the Services' RCs supported by the JRIP to ensure policies, plans, programs, and actions support Total Force objectives.

### 5. DEPARTMENT OF DEFENSE SENIOR INTELLIGENCE OVERSIGHT OFFICIAL (DoD SIOO). In accordance with Executive Order 12333 (Reference (1)) and DoDD 5240.01



(Reference (m)), the DoD SIOO provides independent oversight of all JRIP and JRIC-related intelligence, intelligence-related activities, and counterintelligence activities.

6. DoD COMPONENT HEADS. The DoD Component heads:

- a. Integrate assigned or aligned RMI elements as part of the Total Force into JRIP and JRIC capabilities to satisfy readiness, operational training, and operational support requirements.
- b. Make the best use of JRIP and JRICs for reachback and other distributed training and operational requirements.
- c. Identify appropriate missions and engage RMI elements, in any duty status, for operational requirements that can be performed at JRICs.
- d. Assess the potential of and leverage JRICs to host Active Component (AC) full-time use or COOP activities, as practicable, that satisfy validated intelligence requirements on a not-to-interfere basis with RMI requirements.
- e. Coordinate with the JRIP PM and the JRIC site owner to deconflict JRIC use with RMI requirements and formalize appropriate, supportable relationships.
- f. Provide mission management and oversight of their respective assigned or aligned RMI and AC elements conducting operational training or operational support at JRICs or JRIP-associated activities.
- g. Engage JRIP-associated RMI elements through validated intelligence requirements processes.
- h. Leverage requirements processes to optimize and account for RMI operational support.
- i. Coordinate with JRIP PM to identify prioritized JRIC IT requirements and MIP and NIP operational support funding requirements to satisfy validated intelligence requirements, in accordance with JRIP PM guidance.
- j. Provide, support, maintain, and uninstall, when applicable, DoD Component-owned IT, communications, bandwidth, applications, and other IT capabilities co-located at JRICs. Coordinate IT requirements and actions with the JRIP PM.
- k. Enter into MOAs, CUAs, and ISSAs with JRIP PM, as needed, which specify roles and responsibilities for the co-location or integration of DoD Component IT system capabilities at JRICs or JRIP-associated locations.
- l. Provide implementing guidance to integrate DoD Component IT system capabilities into JRIP-associated IT architecture, when practicable.

m. Enter into MOAs, CUAs, and ISSAs with the respective Service component JRIC host and JRIP PM, as needed to:

(1) Specify roles and responsibilities for RMI use of Service component-hosted JRICs or JRIP-associated locations.

(2) Support AC full-time use or COOP requirements.

n. Provide yearly, or as needed, updates on DoD Component assigned or aligned RMI capabilities, operations, and requirements that impact JRICs and JRIP-associated activities, according to the Office of the Under Secretary of Defense for Intelligence and Security (OUSD(I&S)), JRIP PM, Service component, or Assistant Secretary of Defense for Manpower and Reserve Affairs requirements.

7. SECRETARIES OF THE MILITARY DEPARTMENTS. In addition to the responsibilities in section 6 of this enclosure, the Secretaries of the Military Departments:

a. Designate a senior official, (O-5/GG-14 or above), to attend JRIP meetings, boards, and other forums to coordinate on JRIP-associated requirements and resourcing.

b. Coordinate internal Military Department issues that impact JRIP.

c. Provide full-time staff at all Service component-hosted JRICs sufficient to maintain full operability of JRIC. Review staffing requirements annually and adjusts funding as needed.

d. Provide JRIP implementing guidance and direction to their respective Service components and leverages JRIP and JRIC capabilities.

e. Ensure additional intelligence training is provided to accomplish JRIP-supported intelligence missions as appropriate.

f. Address requirements to designate, establish, adjust, or disestablish Service component-hosted sites as JRICs; conducts Service component manpower demographic data analysis, to identify potential RMI requirements and inform JRIC growth consideration or expanded JRIP IT.

g. Operate and maintain designated Service component-hosted JRICs and JRIP-associated capabilities to meet validated intelligence requirements for readiness training, full-time use, COOP, crisis, and ongoing operational requirements.

(1) Provide adequate space, supporting staff, access, Service component IT and network architecture, funding, and general base operations support (BASOPS) for Service component-hosted JRICs on a non-reimbursable basis.

(a) Provide shared, reciprocal access to JRICs and JRIP-associated locations for RMI activities of all Military Departments.

(b) Coordinate with JRIP Program Management Office and JRIC site user(s) to address specific BASOPS requirements and funding responsibilities consistent with MOA guidelines.

(2) Plan, program, and execute resourcing for JRIC-associated infrastructure and facility requirements.

(3) Provide and maintain responsibility for Service component IT networks, systems, applications, communications security, and communications co-located at JRICs or operated in a shared-infrastructure environment.

(a) Develop and implement mutually supportive JRIC site communications and systems plans to accommodate JRIP and non-JRIP IT capabilities and architecture; ensures system access to satisfy readiness training and operational requirements.

(b) Provide implementing guidance to integrate Service component IT capabilities into JRIP IT architecture, wherever possible.

(4) Submit JRIC IT requirements to JRIP PM for Service component-associated readiness training or operational support at designated JRICs for resourcing.

(5) Enable and support appropriately-cleared non-DoD interagency partners on a not-to-interfere basis with RMI activities and DoD requirements, with the approval of the JRIP PM.

h. Enter into MOAs with the JRIP PM to specify roles, responsibilities, and relationships for participation in JRIP and Service component hosting of designated JRICs or other JRIP-associated capabilities.

i. Enter into MOAs, MOUs, CUAs, or ISSAs with requesting JRIC customer commands or entities that specify roles and responsibilities for their use of Service component-hosted JRICs.

j. Provide yearly, or as needed, updates to JRIP PM and the OUSD(I&S) on Service component RMI capabilities, operations, and requirements that impact JRICs and JRIP-associated activities.

8. CJCS. In addition to the responsibilities in section 6 of this enclosure, the CJCS:

a. Supports and facilitates the integration of RMI into Service component, CCMD, and sub-unified command intelligence requirements.

(1) Encourages and enables RMI operational training activities in all RC duty status' that contribute to and optimize operational support to meet validated intelligence requirements.

(2) Coordinates RMI-access to DoD facilities, where appropriate, to support JRIC or JRIP-associated activities; supports requests to other federal and DoD interagency partner facilities for similar RMI support requirements.

b. Develops and implements procedures to prioritize and resolve crisis-related conflicting or competing customer requirements for JRIC and JRIP resources that result from crises, surge, COOP, or other ongoing operational requirements.

c. Addresses JRIP PM prioritization recommendations in coordination with the OUSD(I&S)

d. Directs Service components and CCMDs to identify suitable missions and develop JRIC IT, JRIC infrastructure, and JRIP resourcing requirements to engage RMI and JRIP reachback-associated capabilities; ensures coordination with the USD(I&S) and the Service(s) to address those requirements.

e. Facilitates coordination between the USD(I&S) and Combatant Commanders to staff and complete all RMI-related CJCS orders, directives, and requests for forces that impact JRICs or JRIP matters.

f. Includes JRICs and JRIP-related activities in joint exercises and joint experimentation projects.

GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

|           |  |
|-----------|--|
| AC        | Active Component   |
| BASOPS    | base operations support  |
| CJCS      | Chairman of the Joint Chiefs of Staff                                  |
| CCMD      | Combatant Command  |
| COOP      | continuity of operations   |
| CUA       | co-utilization agreements  |
| CSA       | combat support agency  |
| DIA       | Defense Intelligence Agency  |
| DoD SIOO  | Department of Defense Senior Intelligence Oversight Official           |
| DoDD      | DoD directive  |
| DoDI      | DoD instruction  |
| IC        | Intelligence Community   |
| IT        | information technology   |
| ISSA      | inter-service support agreement  |
| JRIC      | joint reserve intelligence center                                      |
| JRIP      | Joint Reserve Intelligence Program                                     |
| MIP       | Military Intelligence Program  |
| MOA       | memorandum of agreement  |
| MOU       | memorandum of understanding  |
| NIP       | National Intelligence Program  |
| OUSD(I&S) | Office of the Under Secretary of Defense for Intelligence and Security |
| PM        | program manager  |

|          |  |
|----------|--|
| RC       | Reserve Component  |
| RCIE     | Reserve Component Intelligence Enterprise                |
| RMI      | Reserve Military Intelligence                            |
|          |  |
| U.S.C.   | United States Code                                       |
| USD(I&S) | Under Secretary of Defense for Intelligence and Security |
| USD(P&R) | Under Secretary of Defense for Personnel and Readiness   |

## PART II. DEFINITIONS

Unless otherwise noted, these terms and their definitions are for the purpose of this instruction.

BASOPS. Functions necessary to support, operate, and maintain JRIC and JRIP associated facilities in order to sustain mission capability, ensure quality of life, and fund personnel and infrastructure support. Each Service maintains their own support activities criteria, however, common support functions include, but are not limited to: custodial services, pest management, refuse collection and disposal services, fire prevention and protection, guard and security services, utilities operation and maintenance (i.e., electric plants, heating plants, water plants, sewage plants and air conditioning), office equipment maintenance and repair, natural resource services, advertising and public relations, and transportation management services.

COOP. Defined in the DoD Dictionary of Military and Associated Terms (Reference (n)).

Defense Intelligence Enterprise. Defined in Reference (a).

distributed operations. The process of conducting operations from independent or interdependent nodes in a teaming manner. Some operational planning or decision-making may occur from outside the joint area of operations. The goal of a distributed operation is to support the operational commander in the field; it is not a method of command from the rear.

JRIC. An intelligence production and training capability enabling RMI forces to meet Service component, CCMD, CSA, and IC training, readiness and operational requirements. JRICs are generally located within a Service component-owned, managed, and maintained (Active, Reserve, or Guard) sensitive compartmented information facility and surrounding collateral and unclassified areas and use JRIP associated IT infrastructure and connectivity.

JRIP. A DoD program supporting mobilization readiness and operational requirements for intelligence collection, processing, analysis, production, and dissemination by utilizing RMI forces to the fullest extent possible. The JRIP enables RMI capabilities to support DoD intelligence requirements.

operational support. Defined in Reference (e).

operational training. Defined in Reference (e).

RC. Defined in Reference (e).

RCIE. Defined in Reference (e).

reachback. Defined in Reference (n).

RMI. Defined in Reference (e).

shared-use. JRIC and other JRIP associated facilities available for RMI use (units, elements and individual drilling personnel) to all Military Services on an equal basis for RC readiness, sustainment, training, and operational support activities.

Total Force. Defined in Reference (e).