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# INTELLIGENCE COMMUNITY POLICY GUIDANCE NUMBER 501.3



## SUBSEQUENT USE OF INFORMATION (EFFECTIVE: 20 MAY 2010)

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**A. AUTHORITY:** The National Security Act of 1947, as amended; Executive Order 12333, as amended; Executive Order 13526; and other applicable provisions of law.

**B. PURPOSE:** This Guidance addresses subsequent use, the proper handling and use of information collected or analysis produced that is received by authorized Intelligence Community personnel (AICP) to further a mission need ("received information"), pursuant to the provisions of Intelligence Community Directive (ICD) 501, *Discovery and Dissemination or Retrieval of Information within the Intelligence Community*. The definitions in Appendix A of ICD 501 apply to this Guidance.

### C. APPLICABILITY

1. This Guidance applies to the Intelligence Community (IC), as defined by the National Security Act of 1947, as amended; and such other elements of any other department or agency as may be designated by the President, or designated jointly by the Director of National Intelligence and the head of the department or agency concerned, as an element of the IC.

2. This Guidance does not apply to purely law enforcement information. When law enforcement information also contains intelligence or intelligence-related information, this Guidance shall apply to the intelligence or intelligence-related information.

3. All IC personnel shall carry out their responsibilities under this Guidance consistent with applicable law and in a manner that protects fully the privacy rights and civil liberties of all U.S. persons, as required by the Constitution, Federal statutes, Executive Orders, Presidential Directives, court orders, and Attorney General approved guidelines, including those regarding the dissemination of U.S. person information.

**D. POLICY**

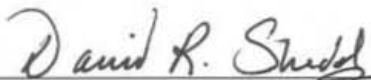
1. Received information may only be used in accordance with the mission need of the receiving AICP. All received information shall be handled in accordance with existing policy and procedures in the IC, including but not limited to bilateral agreements between IC elements, classification and control markings, retention, handling, destruction, and disclosure and release.

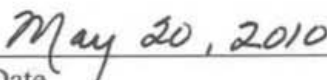
2. In determining possible uses of received information, AICPs are responsible for ascertaining to the best of their ability aspects of the information, including its quality and reliability, that would inform decisions on subsequent use by the receiving IC element. AICPs are encouraged to communicate with the originating IC steward in this regard. Similarly, IC stewards in the IC element that originated the information are responsible for fully and substantially assisting AICPs who communicate with them.

3. An IC element must determine if and how to use received information in its analytic products or for other purposes pursuant to its mission need. The receiving IC element shall bear the risks associated with the use of received information.

4. When using received information, AICPs shall cite sufficient details about the information to enable identification of the original information, and shall, to the extent possible, source the information in accordance with ICD 206, *Sourcing Requirements for Disseminated Analytic Products*.

**E. EFFECTIVE DATE:** This Guidance becomes effective on the date of signature.

  
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Deputy Director of National Intelligence  
for Policy, Plans, and Requirements

  
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Date